



**Transport Research and Innovation Grants**

Department for Transport

**Transport Research and  
Innovation Grant 2023**

# **Scoring Criteria for Assessors**

October 2023

# 1. Challenge

<b>10</b>	<p>The project team has identified a clear transport challenge that is described in a high level of detail with substantial supporting evidence.</p> <p>The challenge is a high priority for the department and is acknowledged by the DfT as a major barrier for transport.</p>
<b>8</b>	<p>The project team has identified a valid transport challenge that is well described with good supporting evidence.</p> <p>The challenge is a priority for the department and is understood by the DfT to be a barrier for transport.</p>
<b>6</b>	<p>The project team has identified a transport challenge that is adequately described with some supporting evidence.</p> <p>The challenge has links to department priorities and could represent a barrier for transport or something that can be improved.</p>
<b>4</b>	<p>The project team has identified a transport challenge that is described with limited detail and lacks evidence. Some aspects are unclear.</p> <p>The challenge has some links to department priorities and a low potential of being a barrier to improving transport.</p>
<b>2</b>	<p>The project team has not identified a transport challenge, or the challenge is poorly described with little evidence.</p> <p>The challenge has weak links to department priorities and is not a significant barrier to transport for transport.</p>

# 2. Solution

<b>10</b>	<p>The solution is described in a high-level of detail which clearly outlines how it could address the challenge identified.</p> <p>The applicant has provided a high-level of detail around how equality, diversity and inclusive practice will be built into the solution design.</p> <p>The applicant has provided detail on the novel or innovative aspects of the solution. It is easy to understand what is new in the proposal.</p>
<b>8</b>	<p>The solution is described in a good level of detail which clearly outlines how it could address the challenge identified.</p> <p>The applicant has provided a good level of detail around how equality, diversity and inclusive practice will be built into the solution design.</p> <p>The applicant has provided detail on the novel or innovative aspects of the solution.</p>
<b>6</b>	<p>The solution is described in an adequate level of detail and outlines how it could address the challenge identified.</p> <p>The applicant has mentioned equality, diversity and inclusion and explains how it will be built into the solution design.</p> <p>The applicant has provided detail on the novel or innovative aspects of the solution.</p>
<b>4</b>	<p>The solution is described with a limited level detail and insufficient information is provided around how it addresses the challenge identified.</p> <p>The applicant mentioned equality, diversity and inclusion but not qualified what will be done or why.</p> <p>The applicant has provided limited detail on the novel or innovative aspects of the solution.</p>
<b>2</b>	<p>The solution is described with a poor level of detail and it is difficult to understand how the solution addresses the challenge identified.</p> <p>The applicant has provided no detail around how equality, diversity and inclusive practice will be built into the solution design.</p> <p>The applicant has provided no detail on the novel or innovative aspects of the solution.</p>

# 3. Impact

<b>10</b>	<p>The proposal is impact-focused. There is a high level of detail provided on the desired outcomes of the project and how these will be measured.</p> <p>The project has the potential to have a high level of impact across at least one of the DfT's priorities.</p>
<b>8</b>	<p>The proposal has clear impact aims. There is a good level of detail provided on the desired outcomes of the project and how these will be measured.</p> <p>The project has the potential to have a good level of impact across at least one of the DfT's priorities.</p>
<b>6</b>	<p>The proposal understands its potential impact. There is an adequate level of detail provided on the desired outcomes of the project and how these will be measured.</p> <p>The project has the potential to have impact across at least one of the DfT's priorities.</p>
<b>4</b>	<p>There is some consideration of impact. There is an insufficient level of detail provided on the desired outcomes of the project and how these will be measured.</p> <p>The project has limited potential to have of impact across at least one of the DfT's priorities.</p>
<b>2</b>	<p>There is a poor level of detail provided on the desired outcomes of the project and how these will be measured.</p> <p>The project has little to no potential to have impact across at least one of the DfT's priorities.</p>

# 4. Commercialisation

<b>10</b>	<p>Project team shows a high level of understanding of relevant the market, including market value and importance.</p> <p>The project's market opportunity is comprehensively described and an achievable route to market is clearly identified.</p>
<b>8</b>	<p>Project team shows a good level of understanding of relevant the market, including market value and importance.</p> <p>The project's market opportunity is comprehensively described and an achievable route to market is well identified.</p>
<b>6</b>	<p>Project team shows an adequate level of understanding of relevant the market, including market value and importance.</p> <p>The project's market opportunity is described in sufficient detail and an achievable route to market is outlined.</p>
<b>4</b>	<p>Project team shows some understanding of relevant the market, but ideas are unclear or incomplete.</p> <p>The project's market opportunity is described in insufficient detail and the route to market lacks sufficient detail.</p>
<b>2</b>	<p>Project team shows very little understanding of relevant the market and economic niche.</p> <p>An achievable route to market is not illustrated.</p>

# 5. Project Management

<p><b>10</b></p>	<p>The project plan is highly credible and contains clear information on diversity and inclusive practice. The plan provides confidence that the project will be delivered effectively with strong supporting evidence.</p> <p>The plan clearly conveys the aims and objectives, deliverables, timescales, milestones and skill of project team.</p> <p>Comprehensive risks are identified and suitable mitigation measures are given.</p> <p>A comprehensive and detailed Gantt Chart is provided.</p>
<p><b>8</b></p>	<p>The project plan provides good detail of how the project will be delivered effectively with good supporting evidence. There is a compressive level of detail of work packages, deliverables, project team and milestones.</p> <p>An assessment of risks, with suitable mitigation measures are given.</p> <p>A detailed Gantt Chart is provided.</p>
<p><b>6</b></p>	<p>The project plan provides adequate detail but there are some gaps.</p> <p>Some details around work packages, deliverables, project team and milestones are missing.</p> <p>An assessment of risks and a cursory consideration of mitigating measures.</p> <p>A Gantt Chart is provided with adequate detail.</p>
<p><b>4</b></p>	<p>The project plan has significant gaps and elements of the plan are unclear. Confidence in effective delivery is not high. Some of work packages, deliverables, project team, milestones, risk logs, Gantt and other details are missing.</p>
<p><b>2</b></p>	<p>There is a poor project plan with limited detail. Little or no details are given of the aims and objectives, milestones, deliverables or the team.</p> <p>No information provided on risks.</p> <p>No Gantt Chart is provided.</p>

# 6. Project Budget

<p><b>10</b></p>	<p>The project cost information given demonstrates elements of value-add and is fully justified.</p> <p>The budget demonstrates excellent value for money and there is clear breakdown and justified set of information.</p> <p>Staff costs/ day rates are very competitive vs market rates</p> <p>Number of staff days demonstrates Value for Money. Clear and concise detail provided on staff, material or sub-contract costs</p> <p>Evidence of in-kind contributions or leverage from other funding sources or projects is provided.</p>
<p><b>8</b></p>	<p>The project cost information given is comprehensive.</p> <p>The budget demonstrates good value for money and there is sensible breakdown of the information.</p> <p>Staff costs/ day rates are competitive vs. market rates</p> <p>Number of staff days demonstrates Value for Money. Number of staff days are adequate.</p> <p>Good detail provided on staff, material or sub-contract costs.</p>
<p><b>6</b></p>	<p>The project cost information provided is adequate, but some sources of cost are not detailed or unclear.</p> <p>The budget demonstrates adequate value for money and there is sensible breakdown of information.</p> <p>Staff costs/ day rates are a fair reflection of market rates.</p> <p>Number of staff days are adequate. Sufficient detail provided on staff, material or sub-contract costs.</p>
<p><b>4</b></p>	<p>The project cost information provided is limited and it is difficult to understand the basis of the costs.</p> <p>Staff costs/ day rates seem high when compared to market rates.</p> <p>Number of staff days are low relative to other projects. Limited detail provided on staff, material or sub-contract costs.</p> <p>Most of grant value is subcontracted out with a lack of clarity around the value add provided by the bidder.</p>
<p><b>2</b></p>	<p>The project cost information provided is very limited and it is unclear what is being paid for with the grant.</p> <p>Staff costs/ day rates are well-above the expected market rates.</p> <p>The number of staff days are very low relative to other projects. No detail provided on staff, material or sub-contract costs.</p> <p>The bid is dominated by capital asset procurement intended for multiple purposes with little new innovative work planned.</p>