Abstract

Send to graffiticompetition@cp.catapult.org.uk by 10th June.

HIGHWAYS ENGLAND

GRAFFITI FUNDING COMPETITION

Application Form

**Section 1**

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| COMPANY/ORGANISATION INFORMATION | | |
| 2 | Company/organisation name | Click here to enter text. |
| 3 | Registered office address | Click here to enter text. |
| 4 | Registration number | Click here to enter text. |
| 5 | VAT registration number | Click here to enter text. |
| 6 | Website URL | Click here to enter text. |
| 7 | What size is your company? | Choose an item. |
| 8 | How many employees are there in the company? | Choose an item. |
| 9 | Is your company revenue generating? | Choose an item. |
| 10 | Name of your immediate parent company (if applicable) | Click here to enter text. |
| 11 | Are you collaborating with another company, organisation, or authority? If you answer Yes, please provide details below.  Click here to enter text. | Choose an item. |

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| COMPANY/ORGANISATION CONTACT | | |
| 11 | What is your name? | Click here to enter text. |
| 12 | What is your position in the organisation? | Click here to enter text. |
| 13 | E-mail address | Click here to enter text. |
| 14 | Telephone number | Click here to enter text. |
| 15 | Finance contact (for providing financial documents) | Click here to enter text. |
| 16 | Finance contact’s telephone and email address | Click here to enter text. |

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| DUE DILIGENCE | | | |
| 17 | | Are you able to provide a copy of your accounts for the last two years, if requested? | Yes  No |
| If you answered 'No', please tell us why.  Click here to enter text. |
| 18 | | Has your organisation or any of its officers, employees or other persons associated with it been convicted of any offence involving slavery and human trafficking? | Yes  No |
| 19 | | Do you have a policy or statement that sets out the steps your organisation has taken to ensure that slavery and human trafficking is not taking place in any of your supply chains or in any part of your own business? | Yes  No |
| If you have answered 'No' to question 19, please provide a summary of the actions you are taking to ensure the eradication of slavery and human trafficking within your supply chain or in any part of your business. | |
| Summary of actions  Click here to enter text. | |
| 20 | | Does your organisation comply with your statutory obligations under the Equality Act 2010? | Yes  No |
| 21 | | In the last three 3 years, has any finding of unlawful discrimination been made against your organisation by an Employment Tribunal, an Employment Appeal Tribunal or any other court (or in comparable proceedings in any jurisdiction other than the UK)? | Yes  No |
| 22 | | In the last three 3 years, has your organisation had a complaint upheld following an investigation by the Equality and Human Rights Commission or its predecessors (or a comparable body in any jurisdiction other than the UK), on grounds or alleged unlawful discrimination? | Yes  No |
| If you have answered 'Yes' to one or both of questions 21 or 22 above, please provide a brief summary of the nature of the investigation and an explanation of the outcome of the investigation to date. If the investigation upheld the complaint against your organisation, please also explain what action (if any) you have taken to prevent unlawful discrimination from reoccurring | |
| Summary  Click here to enter text. | |
| 23 | | Has your organisation or any of its Directors or Executive Officers been in receipt of enforcement or remedial orders in relation to the Health and Safety Executive (or equivalent body) in the last three 3 years? | Yes  No  N/A |
|  | | If your answer to question 23 is “Yes”, please provide details of any enforcement/remedial orders served and give details of any remedial action or changes to procedures you have made as a result | |
|  | | Details and remedial action  Click here to enter text. | |
| 24 | | Does your organisation have a Health and Safety Policy that complies with current legislative requirements? | Yes  No  N/A |
| 25 | | Does your organisation have an in-house policy for the management of Environmental issues? | Yes  No  N/A |
| 26 | | Has your organisation been convicted of breaching environmental legislation, or had any notice served upon it, in the last three 3 years by any environmental regulator of authority (including Local Authority)? | Yes  No |
| If your answer to question 26 is 'Yes', please provide details of the conviction or notice and details of any remedial action or changes you have made as a result of conviction or notices served. |  |
| Details and remedial action  Click here to enter text. | |
| 27 | | Does your organisation have an in-house policy for the management of Quality issues? | Yes  No |
| 28 | Please confirm that you have and will maintain the following insurances.   * Public liability Choose an item. * Professional indemnity Choose an item. * Employer’s insurance Choose an item. | | |
| If you have answered 'No' or 'Not Applicable' to any of the answers above, please give more details. **We regret that we are unable to progress applications from organisations without the required level of insurance or an acceptable explanation of why they do not possess this.**  Click here to enter text. | | |

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| FUTURE OPPORTUNITIES | | |
| 30 | Can Highways England or the Connected Places Catapult contact you about other innovation research competitions? | Yes  No |
| 31 | If your application is successful, Highways England may request to share your project details with partners (such as those listed below) who may be interested in working with you to progress the results of the project.  Please tick this box is you **do not** want the details of you project shared  Innovate UK  Transport or Local Authorities  Knowledge Transfer Network  Other Government Departments  Kier | |

**Section 2**

***Please refer to the Application Guidance document before completing this section.***

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| 33. Project Title |
| *Please limit this to one sentence.* |
| Click here to enter text. |

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| 34. Project Summary (600 characters max.) |
| *Your summary should outline exactly what your project will entail. This summary is for public release.* |
| Click here to enter text. |

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| 35. Please indicate which TRL your technology is currently at. |
| TRL 1: Idea stage. Basic principles observed.  TRL 2: Basic research; technology concept formulated.  TRL 3: Experimental proof of concept achieved.  TRL 4: Small scale prototype; technology validated in a lab or testing environment.  TRL 5: Large scale prototype; technology validated in an operational environment.  TRL 6: Technology demonstrated in operational environment.  TRL 7: Prototype demonstration in operational environment.  TRL 8: First of a kind commercial system; all technical process to support commercial activity are in a ready state.  TRL 9: Full commercial application; technology is readily available on the market. |

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| 36. Challenge (500 words max.) |
| *Describe the industry challenge you are addressing. You should ensure that you refer to how your proposal firstly addresses HE's technical challenges and priorities and secondly, aligns with the scope of this competition. Applicants should refer to HE's Innovation & Modernisation Fund plan in the* [*Designated Funds Plan 2020-2025*](https://highwaysengland.co.uk/media/lh2ll0ao/designated-funds-plan-2020-2025.pdf)*.*  *It would also be advantageous to refer to HE's* [*Customer Service Strategy*](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/490538/S150470_Customer_Service_Strategy.pdf) *and* [*Strategic Business Plan*](https://highwaysengland.co.uk/media/3i5c454q/strategic-business-plan-2020-25.pdf)*.* |
| Click here to enter text. |

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| 37. Innovative aspect of trial design (800 words max.) |
| *How is your proposal innovative?* |
| Click here to enter text. |

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| 38. Project Plan and Methodology (600 words max.) |
| *Please outline your plan for delivering a successful project. Your plan must include the key milestones, resource allocation to tasks, skills and expertise within the team, health and safety management, ethics approval process (where required) and details of the key risks that will need to be managed.* |
| Click here to enter text. |

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| 39. Please include a Gantt chart to support your project plan. |
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| 40. Will your project be concluded by 30th November? |
| Yes  No |

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| 41. Exploitation – Route to Market (500 words max.) |
| *Please provide details of how you intend to bring your product or service to market following successful trialling.* |
| Click here to enter text. |

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| 42. Please upload any images, diagrams, or figures to support this section. |
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| 43. Project Finances |
| *Please provide details of much the project will cost to deliver and how the budget will be spent to ensure value for money.* |
| |  |  |  |  | | --- | --- | --- | --- | | Use this table to detail your costings for the project. List each person involved, along with their daily rate and number of days worked. Also include other costs, such as equipment, material and contracting. | | | | | **Name of employee and company if in collaboration** | **Daily rate** | **Number of days per employee** | **Total budget (£)** | |  | £ |  | 0 | |  | £ |  | 0 | |  | £ |  | 0 | |  | £ |  | 0 | | Consultancy costs (£) | | | 0 | | Material costs (£) | | | 0 | | Equipment costs (£) | | | 0 | | Laboratory/testing costs (£) | | | 0 | | Other expenses (£) (please specify) | | | 0 | | **A. Total Cost (£)** | | | 0 | | **B. Total funding sought from [programme] (£)** | | | 0 | | If the total project cost **(A)** is greater that the funding being sought **(B)** please explain how you plan to fund the difference. | | | | |

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| 44. Please use this section to provide a commentary of your project finances (if you would like to). |
| Click here to enter text. |

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| 45. Has your product acquired any form of certification or accreditation? |
| If yes, please give details below.  Click here to enter text.  If no, would you be willing to obtain the relevant Highways England accreditation?  ☐Yes  ☐No |

**Section 3**

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| 45. Subsidies |
| *The organisation acknowledges that the Programme is funded by Highways England and that the funds are therefore public monies. Consequently, the award of such monies must be done in a manner compliant with subsidy rules under the EU-UK Trade and Cooperation Agreement. Any monies awarded to the organisation under the Programme will not constitute a ‘subsidy’ provided the organisation does not receive more than 325,000 Special Drawing Rights (approximately £344,600) of state support over a rolling 3 fiscal year period.*    *If the organisation’s application for funding under the Programme is acceptable, the organisation will be required as part of its acceptance of the Offer to complete a ‘no subsidy’ declaration confirming that the amount of funding awarded to the organisation will not cause it to exceed the limit of 325,000 Special Drawing Rights of state support over a rolling 3 fiscal year period.* |
| Please tick the box to confirm that any funding award under the Programme will cause the organisation to contravene the financial threshold specified above ☐ |

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| 46. Terms and Conditions |
| Please tick this box to confirm that you have reviewed the Terms and Conditions and that you accept them ☐ |
| *Having examined the Application Guidance Document and Terms and Conditions, I hereby submit our application on the full understanding that any resulting Offer shall be subject to the provisions of the Terms and Conditions, which I accept.*    *I certify that the information set out in this application form is true and complete. I understand that if any of this information is subsequently discovered to be false or misleading the organisation’s participation in this Programme may be terminated and any funds paid to the organisation may be required to be repaid.* |
| Name:  Company:  Position:  Signature:  Date: |

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| 47. Equality and Diversity Monitoring |
| *The Connected Places Catapult is collecting equality, diversity and inclusion (ED&I) data to promote and ensure equality of access to the funding competitions and programmes we deliver. This data will help us monitor performance of efforts to promote ED&I in research and business innovation. Therefore, we would be very grateful if you could spend a few minutes completing this questionnaire.*    [Please click here to complete the survey.](https://www.surveymonkey.co.uk/r/6FW9QXG) |